



# Longridge Town Council

## Finance Committee - Agenda

You are hereby summoned to attend the Finance Committee of Longridge Town Council on Wednesday 22 April 2026 at 18:30 in the Station Buildings, Berry Lane, Longridge.

**1. Welcome by the Chair**

**2. Receive Apologies**

**3. Declarations of interests.**

Councillors are responsible for declaring any personal / prejudicial or disclosable pecuniary interest pertaining to matters on this Agenda.

**4. To consider and approve the minutes of the 4 March 2026 meeting.**

**5. Public Participation.**

This 30-minute session (time limit of three minutes per item/per person) provides members of the public an opportunity to indicate interests in an agenda item and put questions to the Committee. Such questions may be answered after the meeting or become an agenda item at a future Committee meeting.

### ITEMS for DECISION/DISCUSSION

**6. Finance Report.**

Report of the Clerk (enclosed) to approve the accounts to date.

**7. Requests for Grants.**

Report of the Clerk (enclosed) for members to consider grant requests from:

**7.1 Longridge Town Football Club – £13,062.**

The grant will be used to fund the renovation and maintenance of the Club's main pitch.

**7.2 Longridge Social Enterprise Company (LSEC) - £4,789**

LSEC is seeking funding to install thermal room-dividing curtains within the community spaces, alongside additional thermal curtains to cover a window and external door located on the opposite side of the dividing curtain.

**7.3 Longridge Girl Guides - £5,000**

The Girl Guides are seeking a contribution towards the costs of a new roof on the Girl Guide Hut.

**8. New Allotment Fence and CCTV Upgrade.**

Report of the Clerk (enclosed) to consider the procurement of a new allotment fence and an additional camera connected to the Council's own CCTV system.

**9. Transfer of funds to the Council's Unity Bank Reserve Account**

Report of the Clerk (enclosed) for members to consider the amount it wishes to transfer to the new Unity Trust Reserve Bank Account.

<b>ITEMS for INFORMATION/DISCUSSION</b>
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**10. Updates on Actions from Previous Meetings.**

Report of the Clerk (enclosed) updating members on actions from previous meetings.

**11. Consideration of matters not on the agenda.**

An opportunity for members and the Clerk to suggest items for future meetings.

**12. Schedule of meetings.**

For consideration

<b>Part 2 - ITEMS for DECISION/DISCUSSION</b>
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Resolution to Exclude Press and Public:

*"That, in accordance with Paragraph 3 of Schedule 12A to the Local Government Act 1972, the press and public be excluded from the meeting for the consideration of this item on the grounds that it involves the disclosure of exempt information relating to the financial or business affairs of particular persons (including the authority holding that information), and that such exclusion is necessary to avoid the disclosure of that information."*

**13. Authorisation of Expenditure**

Report of the Clerk (enclosed) for members to review the quotes for the playground equipment and entrance to the Recreation Ground and to recommend that Full Consider authorise the purchases urgently and request that the Chair call an Extraordinary Full Council meeting as soon as possible to ratify the awards of contract.

*Mike Hill*

*Clerk and Responsible Financial Office to Longridge Town Council.*

### Mission Statement

Endeavour through foresight and leadership, to enhance quality of life for residents and visitors. Working to enrich and nurture opportunity to protect and improve the built and natural environment and improve community life.



# Longridge Town Council

## Finance Committee – Draft Minutes

<b>Date:</b>	04 March 2026		
<b>Place:</b>	Council Offices, Station Buildings, Berry Lane, Longridge.		
<b>Present:</b>	Councillors: Walker (Chair), Rainford, Rogerson and Smith.		
<b>In attendance:</b>	Town Clerk		
<b>Meeting started:</b>	18:30	<b>Meeting closed:</b>	19:35

### 260304/

#### 1. WELCOME BY THE CHAIR.

The Cllr. Walker welcomed everyone to the meeting.

#### 2. APOLOGIES FOR ABSENCE.

Apologies were accepted from Cllrs. Eccles and Stubbs.

#### 3. DECLARATIONS OF DISCLOSABLE PECUNIARY AND OTHER REGISTRABLE AND NON-REGISTRABLE INTERESTS AND WRITTEN REQUESTS FOR PECUNIARY INTEREST DISPENSATION

Cllrs. Rainford and Rogerson expressed interest in Agenda Item 7, Requests for Grants and Patron Fees.

#### 4. APPROVE THE MINUTES OF THE BUDGET MEETINGS HELD ON 4 FEBRUARY 2026.

The minutes were agreed as a correct record and signed by the Chair.

#### 5. PUBLIC PARTICIPATION.

There was no public participation.

#### 6. FINANCE REPORT.

The Clerk submitted a report requesting members to approve the accounts to date.

RESOLVED THAT COMMITTEE:

- Approve the accounts to date.
- Note Appendix 1 of the Report, which set out the budget variances by cost code.
- Approve the schedule of payments as set out in the Report and the table below:

### Schedule of Payments to be considered for approval.

#	Ref.	Payee	Description	Gross £	Vat £	Net £	Due Date	Date Paid
1	2754	Lentech NW	Install a new PIR in meeting room with IR remote.	180.00	30.00	150.00	02/03/2026	18/02/2026
2	SINV3358	Maxi Fire	12 months intruder and fire alarm maintenance.	924.00	154.00	770.00	28/02/2026	09/02/2026
				<b>1,104.00</b>	<b>184.00</b>	<b>920.00</b>		

**7. REQUESTS FOR GRANTS AND PATRON FEES.**

The Clerk submitted a report requesting members to consider grant requests from:

- a. The Longridge Social Enterprise Company (LSEC) for £4,789, to install thermal room dividing curtains.
- b. The Longridge Band for £1,765 to help fund the cost of travel and associated expenses to perform at the British Band Open in May 2026.

**Note:** The Clerk deferred this item as two members declared an interest (Cllrs. Rainford and Rogerson) which meant the Committee was not quorate for this item.

In addition, members were asked to consider additional information provided by the Community Foodbank Longridge.

RESOLVED THAT COMMITTEE:

- a. Approve the grant request from the Community Food Bank at Longridge for £1,000, £250 for marketing materials and £750 for food items, which may be purchased by the Town Council.
- b. Defer the application from LSEC and request additional information as to the layout of the curtains and the status of any match funding.
- c. Request the Clerk to submit the application from The Longridge Band to the next meeting of the Full Council.
- d. Authorise the Clerk to contact the applicants regarding the Council's decisions and make any arrangements for payment.

**8. UPDATES ON ACTIONS FROM PREVIOUS MEETINGS**

The Clerk submitted a report updating members on actions from recent meetings.

RESOLVED THAT COUNCIL:

Note the Report

**9. CONSIDERATION OF MATTERS NOT ON THE AGENDA.**

Request the Clerk to prepare an update on the status of the café sale to the next meeting.

**10. NEXT MEETING.**

Wednesday April 22 2026

SIGNED BY CHAIR FOR THE MEETING:

DATE:

A 'wet' copy is on file.

## Agenda Item 6

### LONGRIDGE TOWN COUNCIL

#### Report For Decision

<b>Meeting:</b>	Finance Committee
<b>Meeting Date:</b>	22-Apr-26
<b>Report Title:</b>	Finance Report
<b>Submitted by:</b>	Clerk and Responsible Financial Officer

### Purpose of Report

To update members on the Council's financial position and to seek approval of the accounts to date and agree any payments to be made.

### Recommendations

1. Approve the Finance Report and the accounts to date.
2. Approve the Schedule of Payments.

### Workbook Contents

<b>Payments</b>	Schedule of payments if any, that require Council approval
<b>Receipts</b>	Income for 2026/27
<b>Expenditure</b>	Net Expenditure by category 2026/27
<b>Bank Reconciliation</b>	Bank reconciliation – Unity Trust and NatWest accounts
<b>NatWest Accounts</b>	NatWest reserve account balances

## LONGRIDGE TOWN COUNCIL — Income 2026/27

1 April 2026 to 31 March 2027 | Presented to Finance Committee 22 April 2026

Code	Income Source	Actual £ (Apr–Mar)	Pending / Forecast £	Budget Income £	Notes
200	Precept	£106,410.00	£0.00	£106,410.00	Received 08-04-2026
260	Allotment Rent	£0.00	(£437.00)	£437.00	£72.8 received March 2026
205	RVBC and LCC Grants	£0.00	(£3,000.00)	£3,000.00	
255	UK SPF Grants	£0.00	£0.00	£0.00	
003	Bank Interest – NatWest and Unity	£0.00	(£500.00)	£500.00	
220	Petty Cash	£0.00	£0.00	£0.00	
290	Room Hire (Lettings)	£0.00	£0.00	£0.00	
295	Café Rent	£707.00	(£7,777.00)	£8,484.00	
296	Utilities Contributions	£2,244.16	(£5,855.84)	£8,100.00	£2,244.16 for 2025/26
486	Mayoral Fundraising (Bingo)	£455.45	£0.00	£0.00	
220	Overpayment	£90.00	£0.00	£0.00	SY Maint.
<b>TOTAL</b>		<b>£109,906.61</b>	<b>(£17,569.84)</b>	<b>£126,931.00</b>	

## LONGRIDGE TOWN COUNCIL — Expenditure 2026/27

Actual and Projected | 1 April 2025 – 31 March 2026 | Version: 15/04/26

☐ = Budgeted in 2025/26 paid 2026/27

### Community Purse

Code	Description	2026/27 Budget £	2026/27 Actual £ (Apr–Mar)	2026/27 Projected Spend £	Variance (Projected vs Budget) £
450	Youth Council	£0	£0	£0	£0
460	Allotments (incl. RVBC lease payment)	£100	£0	£100	(£100)
470	Civic Events incl. Remembrance Services	£5,500	£0	£5,500	(£5,500)
471	Chauffeur 2026/27	£200	£0	£200	(£200)
471	Chauffeur 2025/26	£0	£711.70	£0	-
479	Mayoral Allowance 2026/27	£600	£0	£600	(£600)
480	Mayoral Allowance 2025/26	£0	£0	£0	£0
485	Mayor Fundraising	£0	£402.21	(£402)	£402
500	Christmas Trees and Tree Lights	£500	£0	£500	(£500)
490	Community Partnership	£0	£0	£0	£0
510	Grants and Donations	£10,000	£750	£9,250	(£9,250)
520	Community Sponsorship	£10,000	£0	£10,000	(£10,000)
<b>Sub-Total: Community Purse</b>		<b>£26,900</b>	<b>£1,864</b>	<b>£25,748</b>	<b>(£25,748)</b>

Payment relates to 2025/26 work

Part of £1,000 donation to Food Bank from 2025/26 grant allocation

## Amenity and Asset Maintenance

Code	Description	2026/27 Budget £	2026/27 Actual £ (Apr–Mar)	2026/27 Projected Spend £	Variance (Projected vs Budget) £
530	Public Toilets (Towneley Gardens)	£0	£0	£0	£0
415	Plants and Planters (purchases)	£0	£0	£0	£0
420	Gardening Services (labour)	£2,400	£0	£2,400	(£2,400)
410	Tree Works	£0	£0	£0	£0
440	Caretaker/Lengthsman Services (labour)	£6,240	£200	£6,040	(£6,040)
550	Play Area and Skatepark	£750	£0	£750	(£750)
570	Litter and Waste Disposal – RVBC	£6,500	£1,027.40	£5,473	(£5,473)
390	Asset Purchase	£0	£0	£0	£0
395	Asset Replace and Refurbish	£100	£0	£100	(£100)
540	Maintenance of Open Space and Miscellaneous	£0	£0	£0	£0
560	Station Buildings (Maintenance Purchases)	£0	£23	(£23)	£23
580	Defibrillators and Bleed Kits	£630	£0	£630	(£630)
<b>Sub-Total: Amenity and Asset Maintenance</b>		<b>£16,620</b>	<b>£1,250</b>	<b>£15,370</b>	<b>(£15,370)</b>

## Insurance, Banking and Professional Services

Code	Description	2026/27 Budget £	2026/27 Actual £ (Apr–Mar)	2026/27 Projected Spend £	Variance (Projected vs Budget) £
350	Insurance	£3,300	£0	£3,300	(£3,300)
355	Bank Charges	£160	£0	£160	(£160)
590	Memberships and Subscriptions	£1,425	£0	£1,425	(£1,425)
600	Professional Services	£250	£0	£250	(£250)
365	Auditor	£250	£0	£250	(£250)
<b>Sub-Total: Insurance, Banking &amp; Prof. Services</b>		<b>£5,385</b>	<b>£0</b>	<b>£5,385</b>	<b>(£5,385)</b>

## Station Building Maintenance and Cleaning

Code	Description	2026/27 Budget £	2026/27 Actual £ (Apr–Mar)	2026/27 Projected Spend £	Variance (Projected vs Budget) £
610/61	Hygiene and Cleaning	£5,000	£430	£4,570	(£4,570)
620	Security Alarm System	£380	£0	£380	(£380)
630	Fire Alarm	£100	£40	£60	(£60)
640	General Maintenance – External Contractors	£1,000	£0	£1,000	(£1,000)
650	Internal CCTV	£0	£0	£0	£0
660	IT Support	£200	£0	£200	(£200)
<b>Sub-Total: Station Building Maint. and Cleaning</b>		<b>£6,680</b>	<b>£470</b>	<b>£6,210</b>	<b>(£6,210)</b>

## Miscellaneous Expenses

Code	Description	2026/27 Budget £	2026/27 Actual £ (Apr–Mar)	2026/27 Projected Spend £	Variance (Projected vs Budget) £
670	Post, Stationery and Print Consumables	£300	£0	£300	(£300)
680	Attendance at Conferences	£50	£0	£50	(£50)
690	Councillor Expenses	£100	£0	£100	(£100)
<b>Sub-Total: Miscellaneous Expenses</b>		<b>£450</b>	<b>£0</b>	<b>£450</b>	<b>(£450)</b>

## Office

Code	Description	2026/27 Budget £	2026/27 Actual £ (Apr–Mar)	2026/27 Projected Spend £	Variance (Projected vs Budget) £
700	Furniture	£100	£0	£100	(£100)
710	Equipment	£100	£0	£100	(£100)
<b>Sub-Total: Office</b>		<b>£200</b>	<b>£0</b>	<b>£200</b>	<b>(£200)</b>

## Specific Projects

Code	Description	2026/27 Budget £	2026/27 Actual £ (Apr–Mar)	2026/27 Projected Spend £	Variance (Projected vs Budget) £
720	Longridge in Bloom	£1,500	£0	£1,500	(£1,500)
730	Rental – Festive Lights	£3,960	£0	£3,960	(£3,960)
740	Community Well-Being Garden	£500	£0	£500	(£500)
<b>Sub-Total: Specific Projects</b>		<b>£5,960</b>	<b>£0</b>	<b>£5,960</b>	<b>(£5,960)</b>

## Staff Costs

Code	Description	2026/27 Budget £	2026/27 Actual £ (Apr–Mar)	2026/27 Projected Spend £	Variance (Projected vs Budget) £
300	Clerk Salary (Gross)	£46,000	£0	£46,000	(£46,000)
301	Deputy Clerk Salary (Gross)	£5,200	£0	£5,200	(£5,200)
302	HMRC Payments for Previous Clerk	£0	£0	£0	£0
315	Staff Training	£600	£0	£600	(£600)
310	Expenses and Additional Remunerations	£0	£0	£0	£0
305	Payroll Costs	£560	£0	£560	(£560)
<b>Sub-Total: Staff Costs</b>		<b>£52,360</b>	<b>£0</b>	<b>£52,360</b>	<b>(£52,360)</b>

## Telephone and Internet

Code	Description	2026/27 Budget £	2026/27 Actual £ (Apr–Mar)	2026/27 Projected Spend £	Variance (Projected vs Budget) £
750	Telephone – Landline	£700	£199.90	£500	(£500)
760	Telephone – Mobile	£450	£38.32	£412	(£412)
770	Website, Web and Email Services	£1,251	£110.88	£1,140	(£1,140)
780	IT and Wi-Fi Equipment	£100	£0	£100	(£100)
<b>Sub-Total: Telephone and Internet</b>		<b>£2,501</b>	<b>£349</b>	<b>£2,152</b>	<b>(£2,152)</b>

<b>Utilities</b>					
<b>Code</b>	<b>Description</b>	<b>2026/27 Budget £</b>	<b>2026/27 Actual £ (Apr–Mar)</b>	<b>2026/27 Projected Spend £</b>	<b>Variance (Projected vs Budget) £</b>
790	Electricity	£12,000	£839	£11,161	(£11,161)
800	Gas	£1,500	£0	£1,500	(£1,500)
810	Water and Waste	£3,000	£0	£3,000	(£3,000)
<b>Sub-Total: Utilities</b>		<b>£16,500</b>	<b>£839</b>	<b>£15,661</b>	<b>(£839)</b>
<b>GRAND TOTAL</b>		<b>£133,556</b>	<b>£4,772.16</b>	<b>£129,496</b>	<b>(£4,060)</b>

*Note: The £133,556 budget for 2026/27 was agreed at Full Council on 10 December 2025, based on the recommendations of the Budget Committee of 2 December 2025.*

## LONGRIDGE TOWN COUNCIL — Bank Reconciliation

*Reconciliation of Receipts and Payments at 15 April 2026*

### Accounting System (Unity Trust Current Accounts)

Balance carried forward 1 April 2026:	£25,584.51
Add: Total receipts to date:	£109,906.61
Less: Total payments to date:	£4,772.16
<b>Accounting System balance at 15 April 2026:</b>	<b>£130,718.96</b>

### Bank Confirmation

Unity Trust bank balance at 15 April 2026:	£130,718.96
Less: Mayoral Bingo Funds:	£455.45
<b>Unity balance (excl. Mayoral Funds) at 15 04 2026:</b>	<b>£130,263.51</b>

### NatWest Reserve Accounts

NatWest Reserve balance at 27 February 2026 (latest statements):	£53,901.51
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### Total Available Funds

<b>Total Available Funds (Unity excl. Mayoral + NatWest):</b>	<b>£184,165.02</b>
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## LONGRIDGE TOWN COUNCIL — NatWest Reserve Accounts

*Reserve Account Balances — 2025/26*

### NatWest Account No. 1

Balance carried forward 1 April 2025:	<b>£88,202.46</b>	
Balance 31 October 2025:	£68,684.92	
<b>Balance 27 February 2026:</b>	<b>£48,901.51</b>	<i>Latest Bank Statement</i>

### NatWest Account No. 2

Balance carried forward 1 April 2025:	<b>£5,000.00</b>	
Balance 30 January 2026:	<b>£5,000.00</b>	<i>Latest Bank Statement</i>

### Combined NatWest Reserve Total

<b>Combined NatWest balance (latest statements):</b>	<b>£53,901.51</b>	
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<b>Meeting:</b>	<b>Finance Committee</b>
<b>Meeting Date:</b>	22 April 2026
<b>Title:</b>	Grants and requests for funds
<b>Submitted by:</b>	Clerk and Responsible Financial Officer

## 1. Purpose of the report.

For members to consider grant requests from:

### a. Longridge Town Football Club for £13,062.

The grant will be used to fund the renovation and maintenance of the Club's main football pitch. (See Appendix 1)

### b. The Longridge Social Enterprise Company (LSEC) for £4,789.

The grant would be used to install thermal room-dividing curtains within the community spaces, alongside additional thermal curtains to cover a window and external door located on the opposite side of the dividing curtain. (See Appendix 2).

### c. Longridge Girl Guides - £5,000

The Girl Guides are seeking a contribution towards the costs of a new roof on the Girl Guide Hut. (See Appendix 3)

## 2. Financial Considerations.

### 2.1 Longridge Town Football Club (LTFC)

The table below shows the recent payments made by the Town Council to LTFC.

Date	Amount £	Comments
16/08/24	6,975	Lawn mower repairs
09/06/22	1,000	Towards public address system
<b>Total:</b>	<b>7,975</b>	

### 2.2 Longridge Social Enterprise Company (LSEC) for £4,789.

The table below shows recent payments made by the Town Council to LSEC.

Date	Amount £	Comments
15/01/25	2,032.94	Paid direct to supplier for heaters. Claimed VAT back
<b>Total:</b>	<b>2,032.94</b>	

### 2.3 Longridge Girl Guides - £5,000

The table below shows recent payments made by the Town Council to Longridge Girl Guides.

Date	Amount £	Comments
24/06/24	5,000	Towards Girl Guides hut.
<b>Total:</b>	<b>5,000</b>	

### 3. Financial Considerations.

Members will recall that on 10 December 2025, they allocated a budget of £10,000 for Community Sponsorship and £10,000 for Grants and Donations.

### 4. Members are recommended to:

- a. Consider the grant requests from the Longridge Town Football Club, LSEC and the Longridge Girl Guides.
- b. Provide recommendations to the next meeting of the Full Council.

# Appendix 1 - Longridge Football Club

[View results](#)

Respondent

21

Anonymous

22:57

Time to complete

1. Name of Group or Organisation \*

Longridge Town FC

2. Name of contact. \*

Lorraine Harrison

3. Contact email address \*

lorraineharrison64@gmail.com

4. Contact phone number.

07966632082

5. Please provide a brief description of your group/organisation. \*

Longridge Town Football Club is a non-profit, FA-affiliated football club based at Inglewhite Road in Longridge. The Club competes at Step 5 of the National League System and is committed to providing high-quality football opportunities within a safe, inclusive, and community-focused environment.

The Club is run by a volunteer committee and supports not only its senior teams but also wider community use of its facilities. The ground is regularly used by local groups, including Preston North End Ladies, and serves as an important sporting hub for residents of Longridge and the surrounding area.

Through football, the Club promotes participation, physical wellbeing, community pride, and social inclusion for people of all ages.

6. Is your group a charity? \*

Yes

No

## 7. Purpose of the grant application \*

Please describe the project or activity for which you are seeking funds.

The grant will be used in full to fund the renovation and maintenance of the Club's main pitch, including sand application, aeration, and reseeding, as outlined in the submitted quote totalling £13,062.

These improvements will deliver significant benefits not only to the Club but to the wider Longridge community:

### Community Benefit

- The pitch is a shared community asset, used by multiple teams and groups, including Preston North End Ladies.
- Improved pitch quality ensures continued access to safe sporting facilities for local players and visitors.
- Supports female football participation through regular use by Preston North End Ladies.

### Health & Wellbeing

- Encourages physical activity and mental wellbeing through regular sport.
- Provides structured activity for young people and adults, reducing social isolation.

### Sustainability & Long-Term Impact

- Prevents long-term deterioration, reducing future repair costs.
- Ensures the facility remains available for years to come, not just a short-term fix.

### Community Pride & Local Identity

- Maintains a well-presented facility that reflects positively on Longridge.
- Supports local events, matchdays, and social gatherings that bring the community together.

### Alignment with Grant Priorities

This project directly aligns with the Council's priorities by:

- Improving a key community facility
- Promoting health, inclusion, and participation
- Enhancing the local environment and community pride

## 8. Amount of grant requested (£). If the Grant request is over £250 you will need to provide a recent bank statement and a copy of your Constitution \*

£13062

## 9. How will the grant be used? \*

Please provide a breakdown of how the funds will be spent.

The grant will be used in full to fund the renovation and maintenance of the Club's main pitch, including sand application, aeration, and reseeding, as outlined in the submitted quote totalling £13,062.

These improvements will deliver significant benefits not only to the Club but to the wider Longridge community:

### Community Benefit

- The pitch is a shared community asset, used by multiple teams and groups, including Preston North End Ladies.
- Improved pitch quality ensures continued access to safe sporting facilities for local players and visitors.
- Supports female football participation through regular use by Preston North End Ladies.

### Health & Wellbeing

- Encourages physical activity and mental wellbeing through regular sport.
- Provides structured activity for young people and adults, reducing social isolation.

### Sustainability & Long-Term Impact

- Prevents long-term deterioration, reducing future repair costs.
- Ensures the facility remains available for years to come, not just a short-term fix.

### Community Pride & Local Identity

- Maintains a well-presented facility that reflects positively on Longridge.
- Supports local events, matchdays, and social gatherings that bring the community together.

### Alignment with Grant Priorities

This project directly aligns with the Council's priorities by:

- Improving a key community facility
- Promoting health, inclusion, and participation
- Enhancing the local environment and community pride

10. Have you applied for funding from other councils or organisations \*

Yes

No

Not sure

11. Have you previously received funding from Longridge Town Council? \*

Yes

No

Unsure

12. If yes, please provide details of previous funding.

Grant for servicing of machinery in 2024/2025 season and previous grant a few seasons ago for PA system

13. We agree to payback the grant if the project/activity for which the grant was awarded does not proceed. \*

- We agree to repay the grant.
- We do not agree to repay the grant.

14. Have you provided recent bank statements for all the accounts you hold. \*

- Yes
- No
- Not required

15. Have you provided a copy of your Constitution/Terms of Reference \*

- Yes
- No
- Not required

16. If applicable please provide a reason for not providing a recent bank statement or Constitution/Terms of Reference

N/A

17. Please provide bank details to which any grant will be paid. Account Name - Sort Code - Account Number \*

HSBC  
40-37-25  
60727385

## Your Statement

Lorraine Harrison  
 Longridge Town  
 14 Darwen Close  
 Longridge  
 PR3 3TP



Account Summary	
Opening Balance	176.51
Payments In	5,159.68
Payments Out	5,281.50
Closing Balance	54.69

**27 February to 26 March 2026**

**International Bank Account Number**

GB52HBUK40372560727385

**Branch Identifier Code**

HBUKGB4108S

**Account Name**

Longridge Town Football Club

**Sortcode**

40-37-25

**Account Number Sheet Number**

60727385 847

### Your Charitable Bank Account details

Date	Payment type and details	Paid out	Paid in	Balance
26 Feb 26	<b>BALANCE BROUGHT FORWARD</b>			<b>176.51</b>
27 Feb 26	SO SMITH L LONGRIDGE TOWN	68.00		
	SO RYAN MCLEAN LONGRIDGE TOWN	80.00		
	SO ZOE ASHCROFT LONGRIDGE TOWN	200.00		
	SO LEIGHTON HEWITT LONGRIDGE TOWN	60.00		
	CR PHILIPSON CD Kass & friend		30.00	
	CR HARRISON P&L/CA COACH		20.00	181.49 D
01 Mar 26	CR SQUARE T3BW0GFTQJBSHMW		105.75	75.74 D
02 Mar 26	DD TV LICENSING SPP TFR 402202 61398016 INTERNET TRANSFER	15.86	115.00	
	CR SQUARE T355YRDF5ZJ4M6H		119.76	143.16
03 Mar 26	SO BROOKFIELD K LONGRIDGE TOWN	100.00		
	SO CONNOR PHILLIPSON LONGRIDGE TOWN	100.00		
	SO LORRAINE HARRISON LONGRIDGE TOWN	150.00		
	SO MISS EMILY BALL EXPENSES LTFC	50.00		256.84 D
	<b>BALANCE CARRIED FORWARD</b>			<b>256.84 D</b>

**27 February to 26 March 2026**

## Your Statement

**Account Name**  
 Longridge Town Football Club

**Sortcode Account Number Sheet Number**  
 40-37-25 60727385 848

### Your Charitable Bank Account details

<i>Date</i>	<i>Payment type and details</i>	<i>Paid out</i>	<i>Paid in</i>	<i>Balance</i>
	<b>BALANCE BROUGHT FORWARD</b>			<b>256.84 D</b>
04 Mar 26	CR PAYPAL INC.		27.49	
	CR SQUARE T3380EC7JYCGJ72		352.34	122.99
05 Mar 26	DD SAGE UK LTD	12.00		
	BP LANCASHIRE FA GRD252508552	24.00		
	BP EMMA HEWITT BAR and PORK	49.38		37.61
06 Mar 26	CR PAYPAL INC.		186.65	
	SO SMITH L LONGRIDGE TOWN	68.00		
	SO RYAN MCLEAN LONGRIDGE TOWN	80.00		
	SO ZOE ASHCROFT LONGRIDGE TOWN	200.00		
	SO LEIGHTON HEWITT LONGRIDGE TOWN	60.00		183.74 D
08 Mar 26	CR SQUARE T3M378A2K25SVM1		1,116.50	
	BP YOUNGS LONG03	640.65		292.11
09 Mar 26	DD WASTE MANAGED LTD	190.38		
	DD WATER PLUS	111.01		
	CR SQUARE T3JMHW6K30VQHV5		92.28	
	TFR 402202 61398016 INTERNET TRANSFER		30.00	
	BP LANCASHIRE FA GRD252508626	100.00		13.00
11 Mar 26	CR PAYPAL INC.		440.07	
	BP LANCASHIRE FA GRD252508452	55.00		
	BP LANCASHIRE FA GRD252508553	82.00		
	BP LANCASHIRE FA GRD252508701	12.00		
	BP LANCASHIRE FA GRD252508804	12.00		
	BP L BENZIE LTFC	30.00		
	CR PADIHAM FOOTBALL LANCS CUP		155.40	
	BP BRIERLEY PARK LTD INV-0048	55.00		362.47
	<b>BALANCE CARRIED FORWARD</b>			<b>362.47</b>

**27 February to 26 March 2026**

## Your Statement

**Account Name**  
 Longridge Town Football Club

**Sortcode** 40-37-25    **Account Number** 60727385    **Sheet Number** 849

### Your Charitable Bank Account details

<i>Date</i>	<i>Payment type and details</i>	<i>Paid out</i>	<i>Paid in</i>	<i>Balance</i>
	<b>BALANCE BROUGHT FORWARD</b>			<b>362.47</b>
12 Mar 26	BP HUWS GRAY LTD L6433	30.07		
	BP CONNOR HIGH 100 CLUB	22.00		
	BP JEAN BENNETT BAR STOCL	15.99		
	BP LORRAINE FA CUP AND VASW	175.00		
	CR HARRISON P&L/CA BAR TAB		10.00	129.41
13 Mar 26	SO SMITH L LONGRIDGE TOWN	68.00		
	SO RYAN MCLEAN LONGRIDGE TOWN	80.00		
	SO ZOE ASHCROFT LONGRIDGE TOWN	200.00		
	SO LEIGHTON HEWITT LONGRIDGE TOWN	60.00		278.59 D
15 Mar 26	CR SQUARE T350DVCW1ZRAV7S		1,181.62	903.03
16 Mar 26	DD SCOTTISHPOWER CR SQUARE	366.00		
	T3DC17VQWJRK1QG		41.06	578.09
18 Mar 26	CR PAYPAL INC.		840.95	1,419.04
19 Mar 26	DD BOUNDLESSNETWORKS	54.00		1,365.04
20 Mar 26	DD PITCHERO.COM	38.00		
	SO SMITH L LONGRIDGE TOWN	68.00		
	SO RYAN MCLEAN LONGRIDGE TOWN	80.00		
	SO ZOE ASHCROFT LONGRIDGE TOWN	200.00		
	SO LEIGHTON HEWITT LONGRIDGE TOWN	60.00		
	BP ZOE ASHCROFT EXPS TO CASH	200.00		719.04
21 Mar 26	BP LORRAINE TO CASH FOR EXP	200.00		
	BP ANDREA EDMUNDSON 100 CLUB	44.00		
	BP EMMA HEWITT BAR STOCK	62.05		
	BP EMMA HEWITT BAR and PORK	50.23		
	<b>BALANCE CARRIED FORWARD</b>			<b>362.76</b>

**27 February to 26 March 2026**

## Your Statement

**Account Name**  
 Longridge Town Football Club

**Sortcode**   **Account Number**   **Sheet Number**  
 40-37-25   60727385   850

### Your Charitable Bank Account details

<i>Date</i>	<i>Payment type and details</i>	<i>Paid out</i>	<i>Paid in</i>	<i>Balance</i>
	<b>BALANCE BROUGHT FORWARD</b>			<b>362.76</b>
	BP ROWLES			
22 Mar 26	LONGRIDGE TOWN FC SQUARE	194.00		168.76
	T38437YPP70DR88			
23 Mar 26	SO NWCFL		50.02	218.78
	LS2025/2026	181.75		
	TFR 402202 61398016			
	INTERNET TRANSFER		145.00	
	BP MATTHEW EDGAR			
	100 CLUB	56.00		
	BP LANCASHIRE FA			
	GRD252509306	24.00		
	BP LANCASHIRE FA			
	GRD252509034	36.00		
	CR SQUARE			
	T3XHHEZBC99X9DN		94.74	160.77
24 Mar 26	BP LORRAINE			
	FOOD AND POSTAGE	45.71		115.06
26 Mar 26	DD BRITISH GAS	65.42		
	TFR 402202 61398016			
	INTERNET TRANSFER		0.05	
	TFR 402202 61398016			
	INTERNET TRANSFER		5.00	54.69
<b>26 Mar 26</b>	<b>BALANCE CARRIED FORWARD</b>			<b>54.69</b>

### Information about the Financial Services Compensation Scheme

Most deposits made by HSBC Business customers are eligible for protection under the Financial Services Compensation Scheme (FSCS). For further information about the compensation provided by the FSCS, refer to the FSCS website at [fscs.org.uk](http://fscs.org.uk), call into your nearest branch or call your telephone banking service. Further details can be found on the FSCS Information Sheet and Exclusions List which is available on our website ([hsbc.co.uk/fscs/](http://hsbc.co.uk/fscs/)).

<b>Credit Interest Rates</b>	<i>balance</i>	<i>AER</i> <i>variable</i>	<b>Debit Interest Rates</b>	<i>balance</i>	<i>EAR</i> <i>variable</i>
Credit interest is not applied			Debit interest		21.34%

[View results](#)

## Appendix 2 - Longridge Social Enterprise Company

Respondent

19

Anonymous

2024:02

Time to complete

1. Name of Group or Organisation \*

Longridge Social Enterprise Company

2. Name of contact. \*

Andrew Leonard

3. Contact email address \*

bookings@longridgecivichall.com

4. Contact phone number.

07484800324

5. Please provide a brief description of your group/organisation. \*

Longridge Social Enterprise Company (LSEC) is a volunteer-led, community-based organisation dedicated to supporting the health, wellbeing, and social connectivity of residents in Longridge and the surrounding areas. Operated by the community, for the community, LSEC provides a safe, accessible, and welcoming environment for a wide range of activities and essential services.

Our primary aim is to reduce social isolation and improve quality of life by offering inclusive community spaces where people of all ages and backgrounds can participate in meaningful activities. LSEC also serves as the designated emergency information point and community hub for Longridge, ensuring residents can access trusted information and support during times of need.

We host a diverse programme of groups and classes, including baby and toddler sessions, exercise and wellbeing classes, music groups, and social activities. These services particularly benefit individuals at higher risk of isolation, such as new parents, older residents, and vulnerable members of the community, by providing opportunities for connection, routine, and peer support.

LSEC is proud to support and host several established community projects, including Laughter & Lunch, a dementia-friendly group promoting cognitive stimulation and social interaction; Lunching Alone, which supports individuals experiencing loneliness; and Film with Friends, designed to encourage social engagement in a relaxed and accessible setting.

In addition, LSEC provides a vital warm space for local residents, helping to address cost-of-living pressures while offering a safe place to socialise, access activities, and receive informal support. Through our facilities and programmes, we promote positive mental and physical wellbeing, strengthen community resilience, and foster a sense of belonging.

6. Is your group a charity? \*

Yes

No

7. Purpose of the grant application \*

Please describe the project or activity for which you are seeking funds.

LSEC is seeking funding to install thermal room-dividing curtains within our community spaces, alongside additional thermal curtains to cover a window and external door located on the opposite side of the dividing curtain. This combined approach will allow us to create a warm, enclosed lounge area that is protected from draughts and heat loss.

As a volunteer-led community hub, LSEC hosts a wide range of activities with differing space requirements. The ability to divide larger rooms will enable us to heat only the areas in use, improving energy efficiency and reducing running costs during periods of increased energy prices. Covering the window and door with thermal curtains will further prevent cold air ingress, helping to maintain a stable and comfortable temperature within the lounge area.

These improvements will directly benefit users of our warm space, including older residents, families with young children, and vulnerable individuals, by creating a consistently warm and welcoming environment. Improved comfort will encourage continued participation in community activities, helping to reduce social isolation and promote wellbeing.

By reducing heat loss, improving flexibility of space, and lowering energy consumption, this project will support the long-term sustainability of LSEC and ensure the continuation of essential community services for the people of Longridge and surrounding areas.

8. Amount of grant requested (£). If the Grant request is over £250 you will need to provide a recent bank statement and a copy of your Constitution \*

£4788.75 (Excl. tax)

9. How will the grant be used? \*

Please provide a breakdown of how the funds will be spent.

Thermal/FR/Soundproofing - Room Divider Curtains - Pair (1500cmx250cm) £3186.25 - This will separate the lounge area from the main hall  
Thermal/FR/Soundproofing - Room Divider Curtains - Pair (350cmx2.50cm) £782.50 - These will reduce the draft from the windows in the lounge area  
Thermal/FR/Soundproofing - Room Divider Curtains - Single (350comx250cm) £820 - This will reduce the draft from the doors in the lounge area

10. Have you applied for funding from other councils or organisations \*

- Yes
- No
- Not sure

11. If yes, who have you applied to?

Application was rejected by RVBC jubilee grant

12. Have you previously received funding from Longridge Town Council? \*

- Yes
- No
- Unsure

13. If yes, please provide details of previous funding.

Grant received January 2025 for electric ceiling heaters for the lounge area (£1700)

14. We agree to payback the grant if the project/activity for which the grant was awarded does not proceed. \*

- We agree to repay the grant.
- We do not agree to repay the grant.

15. Have you provided recent bank statements for all the accounts you hold. \*

- Yes
- No
- Not required

16. Have you provided a copy of your Constitution/Terms of Reference \*

- Yes
- No
- Not required

17. If applicable please provide a reason for not providing a recent bank statement or Constitution/Terms of Reference

Bank statements will be forwards by accounts manager (accounts@longridgecivichall.com)

18. Please provide bank details to which any grant will be paid. Account Name - Sort Code - Account Number \*

Longridge Social Enterprise Company  
Lloyds Bank  
Sort Code: 303091  
Account Number 653118060

Longridge Social Enterprise Company Ltd  
 Longridge Civic Hall  
 Calder Avenue  
 Longridge  
 PR3 3JT

**Your Account**

**Sort Code** 30-90-91  
**Account Number** 65318060

**BUSINESS ACCOUNT**

01 November 2025 to 30 November 2025

<b>Money In</b>	£13,633.31	<b>Balance on 01 November 2025</b>	£6,160.51
<b>Money Out</b>	£14,583.30	<b>Balance on 30 November 2025</b>	£5,210.52

**Your Transactions**

Date	Description	Type	Money In (£)	Money Out (£)	Balance (£)
03 Nov 25	SQUARE T3XNZN6Y3QTNSD5 21485954967987400 040345	FPI	439.13		6,599.64
03 Nov 25	BIG HITS DIGITAL M	SO		44.00	6,555.64
03 Nov 25	INVESTEC ASSET FIN 22452598021515916	DD		672.89	5,882.75
03 Nov 25	TAILS OF THE TOWN 100000001649194283 INV 1102	FPO		455.00	5,427.75
04 Nov 25	SQUARE T3S2ANH6EB5F5Y0 30303237735977741 040345	FPI	2.46		5,430.21
05 Nov 25	BT GROUP PLC GP01344603- 000007	DD		35.94	5,394.27
06 Nov 25	ANSVAR INSURANCE UK ACY 2360260	DD		280.17	5,114.10
06 Nov 25	MARY FRANCES 500000001659980401 CIVIC	FPO		29.34	5,084.76
06 Nov 25	LENTECH NORTH WEST 100000001650832586 INV 2687	FPO		122.00	4,962.76
06 Nov 25	LENTECH NORTH WEST 600000001659761838 INV 2688	FPO		1,614.00	3,348.76
06 Nov 25	LENTECH NORTH WEST 200000001656004632 INV 2689	FPO		386.00	2,962.76
06 Nov 25	TRAINING AT WORK G CD 3016	DEB		106.80	2,855.96
07 Nov 25	TAILS OF THE TOWN	SO		200.00	2,655.96
07 Nov 25	LENTECH NORTH WEST	SO		100.00	2,555.96
07 Nov 25	KISHOR PAREKH 100000001651547921 CIVIC	FPO		60.00	2,495.96
07 Nov 25	LONGRIDGE SOCIAL E 309091 81578968	TFR	2,997.00		5,492.96

(Continued on next page)

BUSINESS ACCOUNT

Sort Code 30-90-91  
Account Number 65318060

Your Transactions

Date	Description	Type	Money In (£)	Money Out (£)	Balance (£)
07 Nov 25	LONGRIDGE SOCIAL E 309091 81578968	TFR	2,000.00		7,492.96
07 Nov 25	BESTWAY WHOLESALE CD 3016	DEB		372.80	7,120.16
10 Nov 25	SQUARE T3WVTPWA7J6C1HA 46429560275839585 040345	FPI	64.50		7,184.66
10 Nov 25	Prime Video Rent / CD 3016 08NOV25	DEB		9.99	7,174.67
10 Nov 25	Amazon Prime*5O9W8 CD 3016 09NOV25	DEB		8.99	7,165.68
10 Nov 25	HIGHFIELD* O #1517 CD 3016 09NOV25	DEB		30.00	7,135.68
10 Nov 25	STREET P+M PILATES INV 405 RP4659981488326500 206985	FPI	125.00		7,260.68
10 Nov 25	SQUARE T3H7PNMAQ0BEEV4 31552913704030035 040345	FPI	34.88		7,295.56
10 Nov 25	TAILS OF THE TOWN 500000001662367462 INV 1103	FPO		240.00	7,055.56
11 Nov 25	SQUARE T3AF267CGRD3R3K 65271781525212638 040345	FPI	1.96		7,057.52
12 Nov 25	LONGRIDGE COMMUNIT LSEC NOV BILL LOAN	FPI	1,472.89		8,530.41
12 Nov 25	LOVE LONGRIDGE 400000001668098105 CIVIC	FPO		194.57	8,335.84
12 Nov 25	LONGRIDGE SOCIAL E 309091 81578968	TFR		2,000.00	6,335.84
12 Nov 25	ZLATA VASYLENKO 200000001659237016 LSEC	FPO		30.00	6,305.84
12 Nov 25	ALISON SORLEY 400000001668101408 CIVIC	FPO		28.00	6,277.84
14 Nov 25	TAILS OF THE TOWN	SO		200.00	6,077.84
14 Nov 25	LENTECH NORTH WEST	SO		100.00	5,977.84
14 Nov 25	LENTECH NORTH WEST 500000001664407919 INV 2694	FPO		840.00	5,137.84
17 Nov 25	SQUARE T3KJXHDCYFX1D1S 24679358789571296 040345	FPI	568.28		5,706.12
17 Nov 25	BOOKER LTD - 38622 CD 3016 15NOV25	DEB		221.69	5,484.43
17 Nov 25	TOTALENERGIES G&P 1150682	DD		41.34	5,443.09
17 Nov 25	TAILS OF THE TOWN 500000001666191435 INV 1104	FPO		260.00	5,183.09

(Continued on next page)

BUSINESS ACCOUNT

Sort Code 30-90-91  
Account Number 65318060

Your Transactions

Date	Description	Type	Money In (£)	Money Out (£)	Balance (£)
18 Nov 25	SERVICE CHARGES REF : 468749239	PAY		31.12	5,151.97
19 Nov 25	CATHEDRAL HYGIENE 11071006241876	DD		119.33	5,032.64
19 Nov 25	K THANGAMANI INV417 200000001662823405 309245	FPI	80.00		5,112.64
20 Nov 25	MARY FRANCES 300000001670797674 CIVIC	FPO		45.96	5,066.68
21 Nov 25	TAILS OF THE TOWN	SO		200.00	4,866.68
21 Nov 25	LENTECH NORTH WEST	SO		100.00	4,766.68
24 Nov 25	SQUARE T3SN3Q3Z821V8PH 32458470536351097 040345	FPI	571.37		5,338.05
24 Nov 25	BOOKER LTD - 38622 CD 3016 22NOV25	DEB		895.00	4,443.05
24 Nov 25	LENTECH NORTH WEST 200000001665127775 INV 2697	FPO		462.37	3,980.68
24 Nov 25	LENTECH NORTH WEST 300000001672512218 INV 2698	FPO		100.00	3,880.68
24 Nov 25	SQUARE T3DCZWNPB3DYK8D 54910159625372738 040345	FPI	165.28		4,045.96
24 Nov 25	BOOKER LTD - 38622 CD 3016 23NOV25	DEB		505.92	3,540.04
24 Nov 25	BIFFA WASTE SERVIC L37783	DD		130.80	3,409.24
24 Nov 25	SAMANTHA MALLINSON 600000001669424646 LSEC	FPO		50.00	3,359.24
24 Nov 25	ZLATA VASYLENKO 300000001673043089 LSEC	FPO		40.00	3,319.24
24 Nov 25	ALISON SORLEY 200000001665661657 CIVIC	FPO		32.00	3,287.24
24 Nov 25	L HOYLE INV428 300000001673234632 772624	FPI	75.00		3,362.24
24 Nov 25	WATER-PLUS 500000001669982920	FPO		871.95	2,490.29
25 Nov 25	TAILS OF THE TOWN 600000001669880018 INV 1105	FPO		200.00	2,290.29
25 Nov 25	SQUARE T3F9S57FJ394ST7 17916526944315422 040345	FPI	10.80		2,301.09
25 Nov 25	MALAYALEE ASSOCIAT INV152 MAP 26171301926334000N	FPI	360.00		2,661.09
26 Nov 25	TOTALENERGIES G&P 1167275	DD		1,180.79	1,480.30

(Continued on next page)

**BUSINESS ACCOUNT**

**Sort Code** 30-90-91  
**Account Number** 65318060

**Your Transactions**

Date	Description	Type	Money In (£)	Money Out (£)	Balance (£)
26 Nov 25	MRS J HILL INV 433 12085522227093000N 609204	FPI	120.00		1,600.30
26 Nov 25	LONGRIDGE COMMUNIT LSEC DEC BILL LOAN	FPI	1,472.89		3,073.19
26 Nov 25	LONGRIDGE COMMUNIT LSEC HALL HIRE	FPI	140.00		3,213.19
27 Nov 25	ROBERT MCKENZIE MC NOV MA HALL RENT	FPI	275.00		3,488.19
27 Nov 25	500582	DEP	1,757.00		5,245.19
27 Nov 25	CHACKO C JAN2ND MUSICAL EVE RP4679966725482000	FPI	470.00		5,715.19
27 Nov 25	ROWLES BUTCHERS CD 3016	DEB		75.54	5,639.65
27 Nov 25	THE FITNESS STUDIO CLUBBERCISE INV425	FPI	175.00		5,814.65
28 Nov 25	TAILS OF THE TOWN	SO		200.00	5,614.65
28 Nov 25	LENTECH NORTH WEST	SO		100.00	5,514.65
28 Nov 25	R V B C GENERAL 6149048	DD		73.00	5,441.65
28 Nov 25	R V B C GENERAL 6183124	DD		186.00	5,255.65
28 Nov 25	R V B C GENERAL 6189987	DD		205.00	5,050.65
28 Nov 25	K THANGAMANI INV432 300000001675624931 309245	FPI	80.00		5,130.65
28 Nov 25	P.O. 24 BERRY LANE CD 3016 28NOV25	CPT		95.00	5,035.65
28 Nov 25	SQUARE T30392Y9PM41VQR 43249610483308255 040345	FPI	174.87		5,210.52

**Transaction types**

<b>BGC</b> Bank Giro Credit	<b>BP</b> Bill Payments	<b>CHG</b> Charge	<b>CHQ</b> Cheque
<b>COR</b> Correction	<b>CPT</b> Cashpoint	<b>DD</b> Direct Debit	<b>DEB</b> Debit Card
<b>DEP</b> Deposit	<b>FEE</b> Fixed Service	<b>FPI</b> Faster Payment In	<b>FPO</b> Faster Payment Out
<b>MPI</b> Mobile Payment In	<b>MPO</b> Mobile Payment Out	<b>PAY</b> Payment	<b>SO</b> Standing Order
<b>TFR</b> Transfer			

# Appendix 3 - Longridge Girl Guides

[View results](#)

Respondent

11 Anonymous

31:39

Time to complete

1. Name of Group or Organisation \*

Longridge Girl Guide Hut

2. Name of contact. \*

Denise M Brindle

3. Contact email address \*

denisebrindle@aol.com

4. Contact phone number.

07796543256

5. Please provide a brief description of your group/organisation. \*

Training, education and Fun affiliated to Girl Guiding (UK) - Building Repairs

6. Is your group a charity? \*

Yes

No

7. Charity number (if applicable)

1031008

8. Purpose of the grant application \*

Please describe the project or activity for which you are seeking funds.

To re-roofing of our timber building that has been there and used for many years - pre 1934

9. Amount of grant requested (£). If the Grant request is over £250 you will need to provide a recent bank statement and a copy of your Constitution \*

£5,000

10. How will the grant be used? \*

Please provide a breakdown of how the funds will be spent.

The Cost of the new roof has been estimated at £10,500 including Vat. We have managed to raise the difference from fundraising over a number of years plus some extra for contingency work

11. Have you applied for funding from other councils or organisations \*

Yes

No

Not sure

12. Have you previously received funding from Longridge Town Council? \*

- Yes
- No
- Unsure

13. If yes, please provide details of previous funding.

for previous work carried out in the same building - heating and new windows

14. We agree to payback the grant if the project/activity for which the grant was awarded does not proceed. \*

- We agree to repay the grant.
- We do not agree to repay the grant.

15. Have you provided recent bank statements for all the accounts you hold. \*

- Yes
- No
- Not required

16. Have you provided a copy of your Constitution/Terms of Reference \*

Yes

No

Not required

17. If applicable please provide a reason for not providing a recent bank statement or Constitution/Terms of Reference

No answer provided.

18. Please provide bank details to which any grant will be paid. Account Name - Sort Code - Account Number \*

Sort Code: 30-99-50 Account Number: 87904168



Mrs D. Brindle

Last logged on 27 March 26 at 02:14 PM

Log off

COMMERCIAL INSTANT ACCESS ACCOUNT 30-99-50 29223863  
Show IBAN/BIC

£ 5,027.25 Balance

0.50 % gross Interest rate

£5,027.25 Available funds:

## Statement

Search your statement

DATE	DESCRIPTION	TYPE	IN (£)	OUT (£)	BALANCE (£)
09 Mar 26	INTEREST (GROSS)		2.20		5,027.25
02 Mar 26	LONGRIDGE GIRL GUI 309950 87904168 28FEB26	TFR		1,000.00	5,025.05
09 Feb 26	INTEREST (GROSS)		2.72		6,025.05
09 Jan 26	INTEREST (GROSS)		3.07		6,022.33
09 Dec 25	INTEREST (GROSS)		2.87		6,019.26
10 Nov 25	INTEREST (GROSS)		3.92		6,016.39
07 Nov 25	LONGRIDGE GIRL GUI 309950 87904168	TFR		1,000.00	6,012.47
16 Oct 25	LONGRIDGE GIRL GUI 309950 87904168	TFR		3,000.00	7,012.47
09 Oct 25	INTEREST (GROSS)		4.94		10,012.47
09 Sep 25	INTEREST (GROSS)		7.53		10,007.53

<b>Meeting:</b>	<b>Finance Committee</b>
<b>Meeting Date:</b>	22 April 2026
<b>Title:</b>	Allotment Fence and CCTV procurment
<b>Submitted by:</b>	Clerk and Responsible Financial Officer

## 1. Purpose of the Report

To request that members consider the procurement of:

- a. A replacement fence around the Town Council allotment site on Windsor Avenue.
- b. The purchase and installation of a CCTV camera at Towneley Gardens, connected to the Town Council's existing CCTV system.

Members are asked to review the quotations received and determine whether to recommend the expenditure to Full Council.

## 2. Background

### 2.1 Windsor Avenue Allotment Fence

The fencing surrounding the allotment site at Windsor Avenue has deteriorated and in places fallen over and been removed. It requires replacement in order to improve site security and clearly define the boundary of the allotment land.

One quotation for £700 plus VAT has been obtained for the supply and installation of replacement fencing, the Town Council is able to reclaim VAT.

### 2.2 CCTV Camera – Towneley Gardens

Towneley Gardens is a well-used public space in the town centre and the Town Council is looking to undertaken improvements to the site. Members may wish to consider installing a CCTV camera connected to the Town Council's existing CCTV system in order to:

- Improve public safety
- Deter vandalism and anti-social behaviour
- Assist with monitoring of the site following any new investment.

Two quotations have been received for the supply and installation of a compatible CCTV camera.

Contractor	£ Cost ex VAT
A	960
B	1,656

The Town Council will be able to **reclaim VAT on these costs.**

It should also be noted that Ribble Valley Borough Council (RVBC) has agreed to provide the Town Council with a grant of £1,000 towards the installation of CCTV at Towneley Gardens.

### **3. Financial Implications**

- VAT on all works can be reclaimed by the Town Council.
- The CCTV installation will be **partially funded by a £1,000 grant from RVBC.**

### **4. Risk and Operational Considerations**

- Replacement fencing will improve security and boundary control at the allotment site.
- CCTV installation will enhance site monitoring and deterrence of anti-social behaviour at Towneley Gardens.
- Integration with the Council's existing CCTV infrastructure will ensure consistent monitoring, recording and management.

### **5. Recommendations**

Members are requested to consider the following resolutions:

#### **Resolution 1:**

That the Finance Committee notes the quotation of £700 (excluding VAT) for the supply and installation of replacement fencing at the Windsor Avenue allotments and recommends that Full Council approve the procurement of the works.

#### **Resolution 2:**

That the Finance Committee notes the two quotations received for the supply and installation of a CCTV camera at Towneley Gardens:

- £960 (excluding VAT)
- £1,656 (excluding VAT)

and further notes that Ribble Valley Borough Council has agreed to provide a grant of £1,000 towards the installation.

#### **Resolution 3:**

That the Finance Committee recommends that Full Council approve the purchase and installation of the CCTV camera, selecting the contractor offering the £960 quotation.



<b>Meeting:</b>	<b>Finance Committee</b>
<b>Meeting Date:</b>	22 April 2026
<b>Title:</b>	Transfer of Funds
<b>Submitted by:</b>	Clerk and Responsible Financial Officer

### 1. Purpose of Report

To ask Members to consider and agree:

- The amount the Town Council wishes to transfer from the existing Unity Trust deposit account to the new Unity Trust 32-day savings account.
- The amount the Town Council wishes to withdraw from the NatWest current account for deposit into the Unity Trust deposit account.

### 2. Background

The Town Council has recently opened a new 32-day notice savings account with Unity Trust Bank. This account offers a competitive interest rate of 2.70% gross (2.73% AER) and provides a secure, low-risk option for holding reserves while maintaining reasonable access to funds (subject to 32 days' notice).

To optimise the Council's cash management and maximise interest earnings, it is proposed to:

1. Move a significant portion of the funds currently held in the existing Unity Trust deposit account into the new higher-yielding 32-day savings account.
2. Make a further deposit into the Unity Trust deposit account by transferring funds from the NatWest current account.

This structured approach will improve returns on the Council's balances while ensuring sufficient liquidity remains available in the current account for day-to-day operations and upcoming commitments (including the playground equipment and recreation ground entrance projects).

### 3. Proposal and Suggested Amounts

Members are asked to consider the following **suggested amounts** (or any alternative figures they prefer):

1. **Transfer from the current Unity Trust deposit account to the new Unity Trust 32-day savings account: £50,000** (This moves the majority of longer-term reserves into the higher-interest account while retaining some flexibility in the deposit account.)
2. **Withdrawal from the NatWest current account for deposit into the Unity Trust deposit account: £20,000** (This provides a modest top-up to the deposit account if required for short-notice needs.)

These suggestions are designed to:

- Leave adequate working balances in the NatWest current account (typically £30,000–£50,000 recommended for a council of this size to cover 3–6 months' routine expenditure plus project payments).
- Take full advantage of the improved interest rates available in the Unity Trust accounts.

#### **4. Financial Implications**

- All funds will remain protected under the Financial Services Compensation Scheme (FSCS) up to the current limit of **£120,000** per depositor per authorised firm.
- The moves will increase the overall interest earned on the Town Council's reserves.

#### **5. Recommendation**

It is recommended that the Finance Committee:

- a. Considers the suggested amounts (or proposes alternative figures) for the transfers.
- b. Agrees the amount to be transferred from the Unity Trust deposit account to the new Unity Trust 32-day savings account.
- c. Agrees the amount to be withdrawn from the NatWest current account for deposit into the Unity Trust deposit account.
- d. Authorises the Town Clerk to action both transfers following the meeting.

# Agenda Item 10

## For Information

<b>Meeting:</b>	<b>Finance Committee</b>
<b>Meeting Date:</b>	<b>22 April 2026</b>
<b>Title:</b>	<b>Update on Actions from Previous Budget Meetings.</b>
<b>Submitted by:</b>	<b>Clerk and Responsible Financial Officer</b>

### 1. Purpose of the report.

To update members on actions from previous meetings.

### 2. Update on Actions from 04/03/2026 Budget Meeting.

Minute 260304/	Action	Who	Update
7c.	Submit the application from The Longridge Band to the next meeting of the Full Council.	Clerk	Complete
7d	Contact the applicants regarding the Council's decisions (grants) and make any arrangements for payment.	Clerk	Complete
9.	Prepare an update on the status of the café sale to the next meeting.	Clerk	Noted

### 3. Update on Actions from 04/02/2026 Budget Meeting.

Minute 260204/	Action	Who	Update
6b.	Provide narrative explaining budget variances.	Clerk	Complete
7d	Contact the applicants regarding the Council's decisions and make any arrangements for payment.	Clerk	Complete
8b.	Make the necessary arrangements with Unity Bank for a 32 Day Savings Account	Clerk	Complete
9.	Regarding Action – 251126/6c. Engage with the Council's solicitors to prepare a draft Licence Agreement for review by the Council in preparation for a new café tenant.	Clerk	Solicitors advise against.
10	Add Speed Indicator Devices (SpIDs) as an Agenda Item to the next meeting.	Clerk	Noted

#### 4. Update on Actions from 02/12/2025 Budget Meeting.

Minute 251202/	Action	Who	Update
6d.	Submit a 'Precept Setting' report to the next meeting of the Full Council based on the recommendations of this Committee.	Clerk	Complete
6e.	Request Cllr. Walker to consider stepping down from either Chair of Staffing Committee or Chair of Budget Committee, to avoid any potential conflict of interest and in preparation for being Mayor in 2026-27.	Clerk/Cllr. Walker	Complete Staffing 28 Jan.

#### 5. Update on Actions from 26/11/2025 Budget Meeting

Minute 251126/	Action	Who	Update
6c.	Request the Estates Committee at their next meeting to review the Café Lease in relation to the proportion of utility charges paid by them.	Clerk	On hold
6d.	Correct the NatWest statement of account to show that £20,000 was transferred to the Council's Unity Trust bank account on 22/09/25	Clerk	Complete
6e.	Look at alternative banking arrangements to a switch from NatWest and report back to the Committee.	Clerk	Complete
6.f	Look at ways in which a simple but effective audit trail can be carried out by committee members.	Clerk	Ongoing
7a	Update the report and spreadsheet in line with comments made at the meeting and convene an extra meeting of the Budget Committee with a focus on members approving the proposed budgets for each line item for 2026-27 and setting a precept for 2026-27.	Clerk/Chair	Complete
7b.	Set up a Working Group tasked with defining the three-line items where grant expenditure can be allocated.	Clerk	Not Required
7c.	Review the contracts of the Caretaker and Gardener in regard to re-advertising those positions.	Clerk	Complete
7e.	Find the rental costs for the festive lights in 2026-27.	Clerk	Complete £10,620
7f.	Look at what the Band D Tax figure would have been in 2025-26, if the percentage increase in previous years had been in line with the relevant RPI at the time.	Cllr. Smith	Complete

9	Inform Full Council that the Budget Committee on advice of the Clerk recommend that members pay for their own and guests' meals.	Clerk	Complete
11a.	Contact RVBC regarding the state of the footpath from John Smith's Park to the Farm, and ask them to carry out remedial work.	Clerk	Complete
11b.	Note the latest DSE requirements and report to the Estates Committee on the findings.	Clerk	Noted

## 6. Update on Actions from 29/10/2025 Budget Meeting

Minute 251029/	Action	Who	Update
7a	Re-submit the report to the next meeting of the Budget Committee and include comments made at this meeting.	Clerk	Complete
7b.	Review the costs associated with Litter and Waste Disposal and split the salary and HMRC payment of the Clerk and Admin Assistant into two separate cost codes.	Clerk	Complete

## 7. Update on Actions from 03/09/2025 Budget Meeting

Minute 250903/	Action	Who	Update
7b.	Advertise the position of Admin. Assistant	Clerk	Complete
8	Agree a suitable form of remuneration for the Clerk.	Cllr. Walker	Noted
9b.	Commence with the procurement and installation of an Information Board outside the Council's offices.	Clerk	Complete
10b.	Submit the grant requests from, Longridge Heritage Centre, LSEC, Love Longridge Limited and the Longridge School of Samba to the next Full Council Meeting for consideration.	Clerk	Complete
10c.	Contact the School of Samba and request additional information regarding who else they had approached for funding.	Clerk	Complete
10d.	Review the Council's Grants Policy to consider a simpler process for grants of up to £250.	Clerk	Noted
13	Contact Cllr. Rainford regarding the purchase of 10 wooden planters at a cost of £200.	Cllr. Eccles	Complete

### 8. Update on Actions from 29/05/2025 Budget Meeting.

Minute 250529/	Action	Who	Update
9	c. Seek another auditor for 2026/27 and 2027/28	Clerk	Complete
10	b. Submit the grant requests from u3a and RBL to the next meeting of the Full Council	Clerk	Complete
	c. Contact LSSA requesting additional information	Clerk	Complete
	d. Review the Council's current Grant Policy to address restricted and unrestricted funds.	Clerk	Noted

### 9. Update on Actions from 23/10/2024 Budget Meeting.

Minute 241023/	Action	Who	Update
7a.	Request additional information regarding certain aspects of the LSEC grant application.	Clerk	Complete

### 10. Update on Actions from 28/08/2024 Budget Meeting.

Minute 240828/	Action	Who	Update
7a	Contact Unity Trust Bank and remove former Cllrs. Adamson and Ashcroft from the bank account.	Clerk	Complete
7c	Contact Unity Trust Bank and add Cllrs. Smith, Stubbs and Jackson.	Clerk	Complete
8	Draft new Contracts and Service Specifications for both Terry Lewis and Stephen Yates.	Clerk	No longer required

**Note:** All actions from the 25-09-2024 Budget Committee have been completed.

### 11. Members are recommended:

To note the report, the ongoing actions and actions not yet completed.



<b>Meeting:</b>	<b>Finance Committee</b>
<b>Meeting Date:</b>	22 April 2026
<b>Title:</b>	Review of quotes for Playground Equipment and Recreation Ground Entrance Enhancement – UKSPF Grant Funded Projects
<b>Submitted by:</b>	Clerk and Responsible Financial Officer

### 1. Purpose of Report

The purpose of this report is to present Members with the quotes received for the supply and installation of playground equipment and for the enhancement of the entrance to the Recreation Ground from Kestor Lane.

Members are asked to review the quotes and recommend that Full Council authorises the purchases as a matter of urgency. It is further recommended that the Chair be requested to call an Extraordinary Meeting of the Full Council to ratify the awards of contract.

### 2. Background

Ribble Valley Borough Council (RVBC) has awarded the Town Council a UKSPF grant of £30,000 specifically for the purchase of playground equipment and £40,000 for enhancing access to the recreation ground.

All quotes received exclude VAT, which the Town Council will be able to reclaim in full. All contractors have confirmed that they can meet the required timescales.

To ensure the projects comply with grant conditions and can be delivered promptly, it is essential that contracts are awarded without delay, especially enhancing the entrance to Towneley Garden, as Field Day is on 13 June.

### 3. Playground Equipment

The following quotes have been received (see attached):

- Groundworks and Leisure – £33,200
- Play Sound – £29,990
- Primary Play UK – £32,750

### 4. Enhancement of Entrance to Recreation Ground from Kestor Lane

The following quotes have been received for the entrance works (see attached):

- Asphalt Works – £16,495
- Groundwork Direct – £12,417.60
- Wade – £8,490
- Play Sound – £11,540

In addition, Lancashire County Council (LCC) Highways have provided an estimate of approximately £3,000 for their works.

## **5. Financial Implications**

The lowest quotes fall comfortably within the respective grant allocations:

- Playground equipment (lowest quote £29,990) is within the £30,000 grant.
- Entrance enhancement (lowest quote £8,490 + LCC Highways estimate £3,000) totals approximately £11,490, well within the £40,000 grant.

## **6. Recommendation**

It is recommended that the Finance Committee:

1. Reviews the quotes provided for both projects and recommends preferred bidders.
2. Recommends to Full Council that it authorises the award of contracts for the playground equipment and the recreation ground entrance enhancement as a matter of urgency.
3. Requests that the Chair be requested to call an Extraordinary Meeting of the Full Council at the earliest opportunity to ratify the awards of contract.

# Playground



## GROUNDWORK & LEISURE SERVICES LTD

Unit 18, Lions Lane, Penley, LL13 0LY

T:01978 715777 F:0808 280 0697

E:info@groundworkandleisureservices.co.uk

W:www.groundworkandleisureservices.co.uk

Longridge Town Council  
Longridge Station  
Berry Lane  
Longridge  
Preston  
PR3 3JP

23/2/26

Dear Mike,

### **RE: Gym**

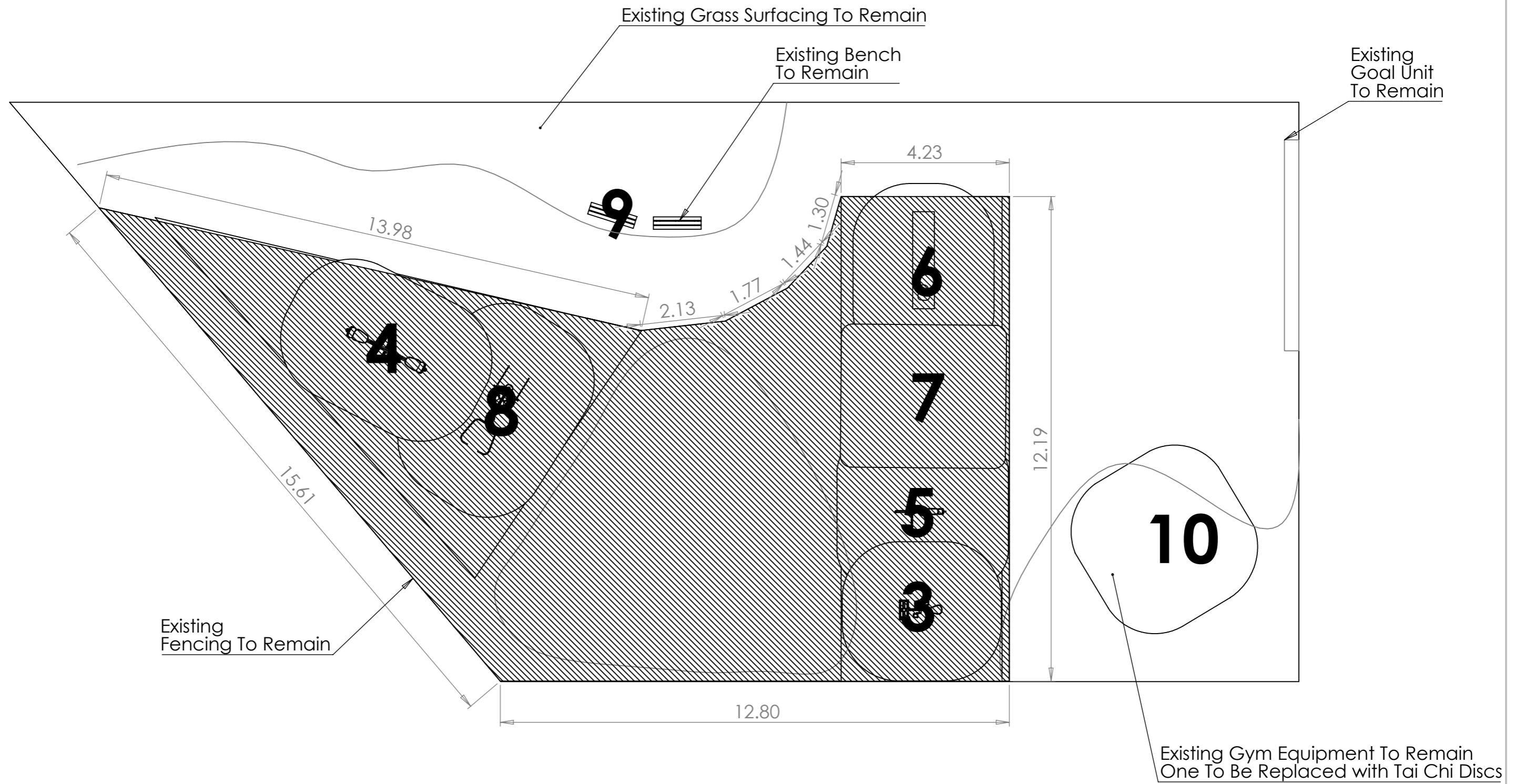
Thank you for the opportunity to price for the following works-

Item 1- Supply and erect heras fence. Remove and dispose of legally existing spinner. Supply and install outdoor gym equipment to include bike, tai chi discs, rower, low level combi pull and push, wheelchair pedal bike, double squat push and 2 powder coated steel benches and 2 yellow self closing hydraulic gates

Excavate soil/spoil and dispose of legally. Supply and set pressure treated edges, stone foundation and sand filled synthetic surfacing in green to 181sqm-  
£33,200+VAT

Kind regards,

Andrew Aird.  
Director.



Longridge

Gym Equipment

A3

SCALE: 1:100

SHEET 2 OF 2

20<sup>th</sup> February 2026

# Playground

Longridge Town Council  
The Station Building  
Berry Lane  
Longridge  
Preston  
PR3 3JP



**Playground Installation, Inspection  
Maintenance and Supply**

## Quote 10036 Revised

Dear Michael

Many thanks for giving Playsound the opportunity to quote for your Outdoor area, please see quotation below:

### **Site Set Up:**

**Supply Portaloo for duration of the works**

**Supply & set up safety fencing for the duration of the works**

### **Delivery:**

**Delivery of materials to site  
£300.00**

### **Removals.**

**Remove of existing Spinner.**

### **Supply & Installation**

**BX/SG 3019 Outdoor Exercise Bike**

**BX/SG 3010 Double Squat Push**

**BX/SG 3014 Rower**

**BX/SG 2013 GG Wheelchair Accessible Double Hand Bike**

**BX/SG 3025 Wheelchair Accessible Arm & Pedal Bike**

**BX/SG 2000-GG Wheelchair Access Combi Pull Down Challenger & Power Push.**

**BX/SG 3011 Tai Chi Discs.**

**2 N0 Blue 1.5m Recycled Post Mounted Benches.**

**2 N0 IAE Prosafe Self closing yellow access gates.**

### **Surfacing**

**Prepare Groundworks to new equipment area.**

**Supply and lay 181 SQM of Notts sport Artificial Grass Surfacing.**

**Total Cost £29,990.00**

**All prices are Exclusive of Vat  
Prices Valid for 30 Days**

Thank you for the opportunity to provide you with our quotation, should you require any further information then please do not hesitate to contact me on 01695 717229.

All prices are subject to a full site survey which is carried out free of charge upon placement of order. The survey will look at access, ground conditions and levels and accurate dimensions will be taken. Prices may be adjusted according to the results of this survey and will be discussed with you prior to the commencement of any works. Our prices are based on all works being carried out as one project. Any planning permission is the responsibility of the client to obtain.

If you would like to see some of the projects we have recently completed then visit our website [www.playsoundplaygrounds.co.uk](http://www.playsoundplaygrounds.co.uk).

Yours sincerely  
Alison Poole

**Playsound Services Ltd**  
Unit 10, Greenhey Place, Skelmersdale, Lancashire WN8 9SA  
Tel - 01695 717229  
Website [www.playsoundplaygrounds.co.uk](http://www.playsoundplaygrounds.co.uk)  
E-Mail [sales@playsoundplaygrounds.co.uk](mailto:sales@playsoundplaygrounds.co.uk)  
Registered in England 495 7094

# Playground



Hi Mike,

Please see the quotation below for the outlined works:

Initial site set up

Welfare

Security fencing

Removals and waste skips

Removal of existing Spinner

Installation of groundworks and artificial grass

## **Supply & Installation of the following:**

BX/SG 3019 Outdoor Exercise Bike

BX/SG 3010 Double Squat Push

BX/SG 3014 Rower

BX/SG 2013 GG Wheelchair Accessible Double Hand Bike

BX/SG 3025 Wheelchair Accessible Arm & Pedal Bike

BX/SG 2000-GG Wheelchair Access Combi Pull Down Challenger & Power Push.

BX/SG 3011 Tai Chi Discs.

2 N0 Blue 1.5m Recycled Post Mounted Benches.

2 N0 IAE Prosafe Self closing yellow access gates.

## **Surfacing**

Prepare Groundworks to new equipment area.

Supply and lay 181m<sup>2</sup> of Notts sport Artificial Grass Surfacing.

**Total Cost = £32750 +VAT**

*Primary Play (UK) Ltd, 14 Kestrel Court, Burnley, Lancashire, BB11 5NA*

*Tel: 01282 787575*

*Email: [info@primaryplayuk.com](mailto:info@primaryplayuk.com)*

*www.primaryplayuk.com*

*Company Registration: 10273109*

*VAT Registration: 253835101*

# Access

Quote no: 24190R  
 Date: 14th April 2026  
 Contact: Michael Hill  
 Client: Longridge Town Council  
 Site: REVISED - Kestor Lane, Longridge



## Terms & Conditions

Plus 20% VAT if applicable  
 No MCD  
 No retention  
 Not fixed  
 Normal weekday working  
**1 x visit to site**

Unit 10 Deanfield Drive  
 Link 59 Business Park  
 Clitheroe  
 Lancashire BB7 1QJ  
 01200 443030  
[www.asphaltworks.co.uk](http://www.asphaltworks.co.uk)

Item No.	Item Description	Measure	Unit	Rate	Sum
	<b><u>New Access Track 4.5m wide x 15m length</u></b>				
1	Excavate grassed area and dispose off site to reduce levels	68	m <sup>3</sup>		
2	Supply, lay & fix PCC edgings	35	Lm		
3	Lay geotextile membrane	68	m <sup>2</sup>		
4	Supply, lay and compact 250mm depth of Type 1 MOT sub base	68	m <sup>2</sup>		
5	Hand lay 60mm depth of binder course & 40mm depth of 10mm Superflex surface course in limestone aggregate	68	m <sup>2</sup>		
				<b>Total sum</b>	<b>£14,370.00</b>



Company Registration No 3747092  
 VAT Registration No 677 3880 81

Morning

You're looking at £2125 + VAT for supply & fix of the attached gate.

There have been material increases of 7-10% since the US/Iran war began so would have to revise our original quote to include.

If you're wanting to go ahead we can sort this and would be able to get done before 5<sup>th</sup> June. One/two weeks work depending on weather.



12<sup>th</sup> March 2026

# Access



Longridge Town Council  
Longridge Station  
Berry Lane  
Longridge  
Preston  
PR3 3JP

**Playground Installation, Inspection  
Maintenance and Supply**

Dear Michael,

## **Quote No. E26050**

Following on from your recent enquiry, we now have pleasure in enclosing our Quotation for you to consider.

To Carry out Groundworks to 68sq meters of grassed area to create a tarmac access Path 4.5m wide x 15m Long with PCC edges and 100mm thick Tarmac Surface

**Total Cost £10395.00 ex VAT**

To Supply & Install a 4.5m Galvanised Field Gate with heavy duty round posts opening inwards only

**Total Cost £975.00 ex VAT**

**Work would be carried out before 5<sup>th</sup> June 2026**

If site set up and portaloo were required for the works then this would be an additional cost?

**All prices are Exclusive of Vat, & are Valid for 30 Days.**

Thank you for the opportunity to provide you with our quotation, should you require any further Information then please do not hesitate to contact me on 01695 717229.

All prices are subject to a full site survey which is carried out free of charge upon placement of order. The survey will look at access, ground conditions and levels and accurate dimensions will be taken. Prices may be adjusted according to the results of this survey and will be discussed with you prior to the commencement of any works. Our prices are based on all works being carried out as one project. Any planning Permission is the responsibility of the client to obtain.

If you would like to see some of the projects, we have recently completed then visit our website [www.playsoundplaygrounds.co.uk](http://www.playsoundplaygrounds.co.uk).

Yours sincerely

Brian Collins  
Playsound Services Ltd

Playsound Services Ltd  
Unit 10, Greenhey Place, Skelmersdale, Lancashire WN8 9SA  
Tel/Fax 01695 717229  
Website [www.playsoundplaygrounds.co.uk](http://www.playsoundplaygrounds.co.uk)  
E-Mail [sales@playsoundplaygrounds.co.uk](mailto:sales@playsoundplaygrounds.co.uk)  
Registered in England 495 7094



ROSPA  
Member

rpil



The Family  
Business  
Community  
North West  
Winsor



12<sup>th</sup> March 2026

Longridge Town Council  
Longridge Station  
Berry Lane  
Longridge  
Preston  
PR3 3JP



## Access

**Playground Installation, Inspection  
Maintenance and Supply**

Dear Michael,

### **Quote No. E26050**

Following on from your recent enquiry, we now have pleasure in enclosing our Quotation for you to consider.

To Carry out Groundworks to 68sq meters of grassed area to create a tarmac access Path 4.5m wide x 15m Long with PCC edges and 100mm thick Tarmac Surface

**Total Cost £10395.00 ex VAT**

To Supply & Install a 4m wide Galvanised Swing Barrier

**Total Cost £1145.00 ex VAT**

**Work would be carried out before 5<sup>th</sup> June 2026**

If site set up and portaloo were required for the works then this would be an additional cost?

**All prices are Exclusive of Vat, & are Valid for 30 Days.**

Thank you for the opportunity to provide you with our quotation, should you require any further Information then please do not hesitate to contact me on 01695 717229.

All prices are subject to a full site survey which is carried out free of charge upon placement of order. The survey will look at access, ground conditions and levels and accurate dimensions will be taken. Prices may be adjusted according to the results of this survey and will be discussed with you prior to the commencement of any works. Our prices are based on all works being carried out as one project. Any planning Permission is the responsibility of the client to obtain.

If you would like to see some of the projects, we have recently completed then visit our website [www.playsoundplaygrounds.co.uk](http://www.playsoundplaygrounds.co.uk).

Yours sincerely

A handwritten signature in cursive script, appearing to read "B. Collins".

Brian Collins  
Playsound Services Ltd

Playsound Services Ltd  
Unit 10, Greenhey Place, Skelmersdale, Lancashire WN8 9SA  
Tel/Fax 01695 717229

Website [www.playsoundplaygrounds.co.uk](http://www.playsoundplaygrounds.co.uk)

E-Mail [sales@playsoundplaygrounds.co.uk](mailto:sales@playsoundplaygrounds.co.uk)

Registered in England 495 7094



**Issued To:**

**SALES QUOTE**

Ribble Valley Borough Council  
Church Walk  
Clitheroe  
Lancashire  
BB7 2RA

**Issue Date**  
09/04/2026

**Reference**  
Kestor Lane Access

**Number**  
SQ-213

Description	Qty/Hrs	Price	VAT %	Net
Removal and disposal of earth/spoil	1.00	2,200.00	20.00	2,200.00
Install PCC Edgings	1.00	750.00	20.00	750.00
Install Geo textile fabric	1.00	300.00	20.00	300.00
Install sub base 250mm depth	1.00	1,250.00	20.00	1,250.00
Install 100mm surface course 10mm AC Dense bit mac	1.00	3,340.00	20.00	3,340.00
Provide and install steel twin barrier	1.00	2,508.00	20.00	2,508.00

VAT Rate	Net	VAT
Standard 20.00% (20.00%)	£10,348.00	£2,069.60

Total Net	10,348.00
Total VAT	2,069.60
<b>TOTAL</b>	<b>£12,417.60</b>

**Terms and Conditions:**

This Quotation is valid for 30 days

Unit 1 Woodfield Business Centre  
Longsight Road  
Clayton-Le-Dale  
Blackburn  
BB2 7JA  
T 01254 820330  
E team@wadegroup.org  
FAO Michael Hill,  
Clerk and RFO  
Longridge Town Council

# Access



13.04.2026

## **Estimate – 2985/KLE Kestor Lane Entrance**

*Works Location – Recreation Ground, Kestor Lane, Longridge*

### **Summary of scope and costs:**

Note, I would suggest that 300mm minimum is installed as stone subbase with geotextile to avoid the HGVs rutting up etc.

- Set up safe traffic management and barriers to undertake work safely
- Dig off to form area of 4.5m x 15m as per plan.
- Volume of spoil to remove is to make way for 250mm subbase and an average 200mm level deduction to gain smooth transition in levels
- Edge the area in PCC edges 50x150mm
- Install geotextile fabric
- Install 200mm of recycled subbase stone
- Install a surface of 100mm of MOT type 1 quarried stone, leave rolled and smooth.
- Leave site clean and tidy.
- Footway works by LCC. Note, we are a drop kerb approved contractor (on LCCs list) so can offer a turnkey solution if preferred.
- Supply and installation of 5m single leaf access barrier in yellow with lock, similar to below image.

**COST**

**£8,490.00+VAT**

### Notes

Weekday working 7:30am – 4pm only.  
Site to be left clean and tidy.  
Price will attract VAT at the appropriate rate.  
Price valid for 30 days



Chartered Building Company

John Wade Groundworks Ltd. Company No. 4836715. VAT No. 854979754. Trading as Wade Group.